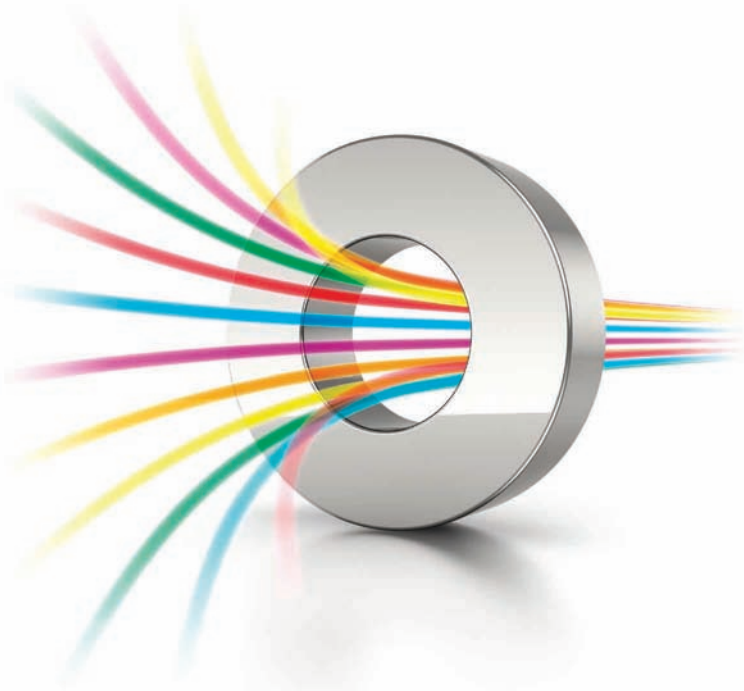




Office Edition

Streamline your rental management process



At-a-glance review

What is it?

The most popular rental management software package, Office Edition helps hundreds of businesses in the UK and around the world run more smoothly and cost effectively. It does everything you need it to and more, allowing you to concentrate on what you do best: running your business. What's more, our friendly experts will come round, install it, get you up to speed and then give you support for as long as you need it.

Who's it for?

Office Edition is perfect for small to medium sized rental businesses with up to 60 users, perhaps with more than one site.

Introducing Office Edition

How's business? Great. How's business this time next year? Or in five years? Keeping your company growing and moving in the right direction isn't easy; it needs the careful balance of calculated risk, hands-on management and effective support. That's where Office Edition comes in. Our most popular, market-leading product can not only help you run your business better, but we pretty much guarantee you'll wonder how you managed without it.

1. Value for money

We made this package for you and for the specific needs of your business. We're confident it's the best of its type you can buy, and our clients around the world would agree. We'll set it up for you and then provide contracted support. We'll also provide you with any new updates or modifications we develop.

2. Easy to use

You wouldn't learn to drive by reading a book and we believe it's the same for software. We'll provide you with a dedicated project manager who'll work with you and your staff to help you get to grips with it. They'll get to know you and your company, install the system and show you how to get the most from it. Then, they'll stay with you as part of your comprehensive support contract. But we think you'll pick it up in no time - we've made it very familiar and intuitively simple. If you can use a PC, you can easily use Office Edition.

3. The right choice

We want you to feel confident that you'll get a return on your investment. And you will, because this isn't a generic product that any old software company will try to sell you; it was designed by us for the rental management market and businesses just like yours. You see, no two companies have exactly the same needs, which is why we'll work with you to create something that's perfect for your needs. We also want you to feel like you can talk to us. Any time you want, don't be afraid to ask anything. We might sell software, but we're really all about people.

What Office Edition can do for your business

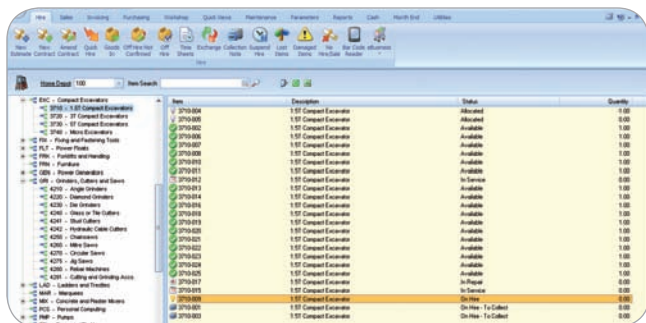
Packed full of easy-to-use features, Office Edition gives you everything you need to help run your business better...

User-friendly navigation

- Built on Microsoft Windows technology and SQL database
- Comprehensive yet simple to use
- Instant access to all information using drill-down functionality
- Multi task with several windows open at once
- Accompanied with full electronic reference manual and web-based knowledge centre
- Direct document and report email functionality
- Find information with ease using multicriteria searching
- Customisable views to individual user needs

Stock and asset management

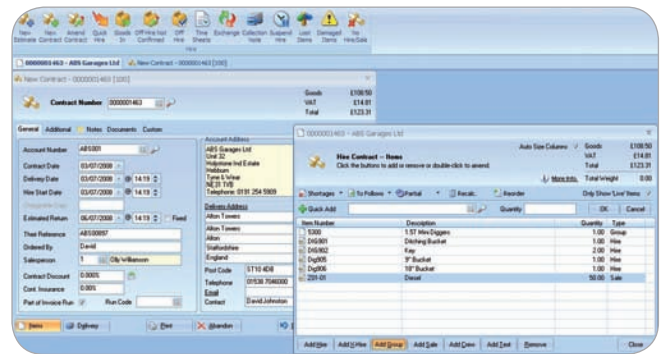
- Easily and efficiently controls your stock levels
- Manages advanced bookings with ease by forward planning equipment availability
- Gives unavailable equipment warnings
- Supports depot transfers
- Features special invoicing for damage repairs
- Provides enhanced customer discount structures
- Item service schedules and maintenance plans
- Charge by meter readings and predictive meter readings
- Hire and sale items can be grouped at various levels for crystal clear stock views, enquiries and reporting
- Update stock information including rates and pricing en-mass in one easy simple operation
- Advanced stock-take functionality
- Move sale stock to hire fleet automatically
- Test certificates and production routines with reminders
- Photos can be held against items for identification purposes as well as documents such as spare part drawings



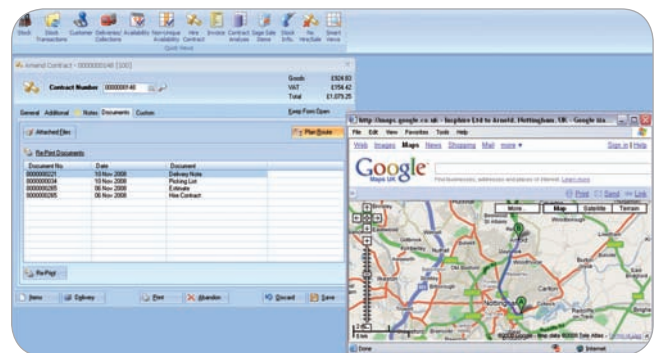
All the item information is available from one central point

Hire contract processing

- Helps you easily create the documents you need: hire contract, off-hire receipt, purchase order, exchange note, credit note or invoice, and email them direct from your PC
- Creates multiple continuous invoices for longer-term hire periods
- Cuts down on massive amounts of paperwork and makes admin easy
- Estimate creation and conversion to hire contract
- Easy invoice generation and posting process
- Flexible rate calculations and charging engine
- Sales person details can be printed on documentation to add a personal touch
- Delivery addresses with contact names and telephone numbers can be stored and retrieved with ease for every contract and customer
- Track delivery costs per vehicle and charge by distance, zones or job price
- Item damage and loss management including customer letter creation and subsequent invoices



Simple item listing screens



Easy route mapping with Google Maps

- Cash hire management – full transaction history by customer
- Calculates operated plant charges including overtime from time sheet entry as well as hourly cost analysis
- Allows non-chargeable periods such as public holidays by utilising calendars and suspensions

Fast on-hire / off-hire

- Speedy, couple of clicks on-hire / off-hire feature
- Multi stage enhanced off-hire facility including partial off-hires

Sales ordering processing

- Easy creation of estimates and conversion to sales orders
- Special quantity discount and customer prices
- Stock allocation functionality
- Quick cash sale routine with barcode functionality enabled

Purchase order processing

- Comprehensive POP system including automatic stock and fixed asset creation
- Automated stock reorder process as stock falls below a pre-defined reorder level
- Controls partial delivery and partial invoice received
- Supplier pricing allows multiple suppliers to be recorded against an item with order details including price, lead time and minimum order levels

Accounts and money

Name	R	S	C	Amt	Balance	G	Ltd	Estimated Credit	Contact
Patel Equipment Ltd				FR200	7,961.48			981.60	
Wigan Towers				385,000	44,913.73			20,000.00	207,401.73
Business Linkages				81,000	11,304.57			100,000.00	100,000.00
Cash Account				CASH	100.70			1,000,000.00	0.00
Carl Account				CASH	0.00			100,000.00	0.00
Charles Nether Brown Co				BR200	9,462.18			100,000.00	80,471.00
Complaine And Whynes Ltd				COM01	32,594.75			23,000.00	5,594.75
Deveraux Holdings				DE001	25,916.57			0.00	121,621.00
Delly Construction				DEP01001	4,230.00			100,000.00	140.70
Deveraux Construction Ltd				DEP01002	21,663.00			100,000.00	0.00
Edlin Concrete Sales Ltd				ED01E	54,391.16			100,000.00	492.32
Edlin H Ltd				ED01H	226,523.18			100,000.00	30,000.00
F B Lamberton & Design				FLB00	4,272.76			1,000.00	0.00
Fabian Head Office				FB002	14,800.00			0.00	274,461.70
Fabian Valves on Thames				FB004	12,207.83			0.00	283,842.00

Easy access to customer details, current hire, credit status and history

- Seamlessly links into Sage, Quickbooks, MYOB and so many other popular accounting solutions
- Live integration into your accounting solution ensures notification of any customer issues whether on stop or over credit limit
- Tracks till activity, cashes up and calculates deposits and refunds
- Consolidated invoicing; one invoice per month, per customer
- Cash-hire management
- Reprint copy invoices with ease
- Comprehensive Fixed-Asset Register
- Handles foreign currency
- Probably the simplest month-end procedures you're ever likely to find
- Preview invoice runs allow you to view what will be invoiced before actually creating the final invoices - cutting out costly mistakes

Reporting and management information

- Over 90 operational, financial and business reports
- 360-degree reports: analyse business data from every angle
- Provides vital insight into your business and helps you plan for the future
- Easily export information to Excel and Word
- Email documents and reports directly from within inspHire
- Security allows you to define who can see which reports
- Create your own reports using Crystal Report writer

Name	Description
Contract Status Report	Shows contracts by status: On Hire, Allocated, etc.
Check for Collection	Shows items for which a collection note has been printed
Check for Delivery	Shows items for delivery as per the contract item's delivery date
Check for Return	Shows items for return as per the contract item's estimated return date
Check to be Off Hire	Shows items that have been 'Off Hire', awaiting off hire

Item Number	Description	Qty	On	Est	Contract	Item	Account	Site
10000	High Def Breakout Camera	1.00	24/07/2007	24/07/2007	0000000042	100002	Fabian Head Office	Fabian Head Office
10000	2 inch Radio Link Range	1.00	08/11/2007	08/11/2007	0000000010	100002	Fabian Head Office	Fabian Head Office
4000	Office Bore SPTD	1.00	05/07/2008	04/07/2008	0000001040	100002	Fabian Head Office	Fabian Head Office
PL442	Phone System 'C'	1.00	28/02/2008	28/02/2008	0000002074	100002	Fabian Head Office	Fabian Head Office
1000-001	PEI Barlow Camera	1.00	28/02/2007	28/02/2007	0000000010	100002	Fabian Head Office	Fabian Head Office
1000-004	PEI Barlow Camera	1.00	28/02/2007	28/02/2007	0000000012	100002	Fabian Head Office	Fabian Head Office
1000-005	PEI Barlow Camera	1.00	28/02/2007	28/02/2007	0000000013	100002	Fabian Head Office	Fabian Head Office
1000-006	PEI Barlow Camera	1.00	28/02/2007	08/11/2007	0000000014	100002	Fabian Head Office	Fabian Head Office
1000-009	High Speed 2.0mm	1.00	11/02/2008	03/03/2008	0000000022	100002	Fabian Head Office	Fabian Head Office
1000-010	Mini Camera	1.00	23/04/2008	23/04/2008	0000000072	100002	Fabian Head Office	Fabian Head Office

Comprehensive report database

Smart views

- Create your own dynamic and interactive reports with easy drill through functionality

Name	Description
Live Hire Report	This is a report to show you all the items that are on hire with a cost!

Item Number	Description	Account	Account Name	Contact No.	Sub Group	Delivery Date	Address 1	Address 2	Ad
1000	1.57 Mils Diggers	100004	Fabian Valves on Thames	0000001040	1000	10/01/2008			
1000	1.57 Mils Diggers	AB0003	ABE Group Ltd	0000001040	1000	10/01/2008	Millan Towers	Millan	GB
1000-021	1.57 Mils Diggers	AB0004	AB Construction	0000001040	1000	10/01/2007	Unit 3 Chace Park	Stain Side Road	GB
1000	1.57 Mils Diggers	AB0006	AB Construction	0000001040	1000	10/01/2008	Unit 3 Chace Park	Stain Side Road	GB
1000-027	1.57 Mils Diggers	100003	Fabian Head Office	0000001040	1000	10/01/2008	Unit 3 Chace Park	Stain Side Road	GB
1000-012	1.57 Mils Diggers	AB0009	AB Construction	0000001040	1000	10/01/2007	Unit 3 Chace Park	Stain Side Road	GB
1000	1.57 Mils Diggers	AB00010	Arrengroup International Ltd	0000001040	1000	10/01/2007			
1000	1.57 Mils Diggers	BR0001	Charles Nether Brown Co	0000001040	1000	10/01/2008	Unit 3 Chace Park	Stain Side Road	GB
1000	1.57 Mils Diggers	BR0005	Charles Nether Brown Co	0000001040	1000	10/01/2008			

inspHire smart view

Advanced features

Report scheduler

- Automatically sends any report to a predefined list of receipts within your business and beyond

Information capture

- Capture information on lost hires enabling you to identify weak spots and highlight opportunities for strengthening
- Reason codes allow analysis as to why estimates have been lost, contracts cancelled and credits raised

Additional modules

As your business grows, so will Office Edition. We've created a range of extra inspHire modules that you simply add on. These include:

inspHire WebPortal

Streamline your business and improve customer communications online 24/7.

- View equipment catalogues
- Empower your customer to get the information they want themselves and reduce your admin costs



Online catalogue shows accessories as well as rate and images

Workshop

Complete management and control for all aspects of service, repairs and maintenance.

- Internal and customer repairs
- Service scheduling - allocating servicing costs
- Allocation of labour and parts
- Invoice creation
- Back-to-back ordering for spare parts

Mobile Working

Utilising mobile phone technology in conjunction with pocket PC's to advise drivers of new jobs, confirm deliveries and collections and signature capture. Captures information in real time feeding back to your main inspHire system. Includes photo capabilities for damaged items.



Bar-Coding / RFID

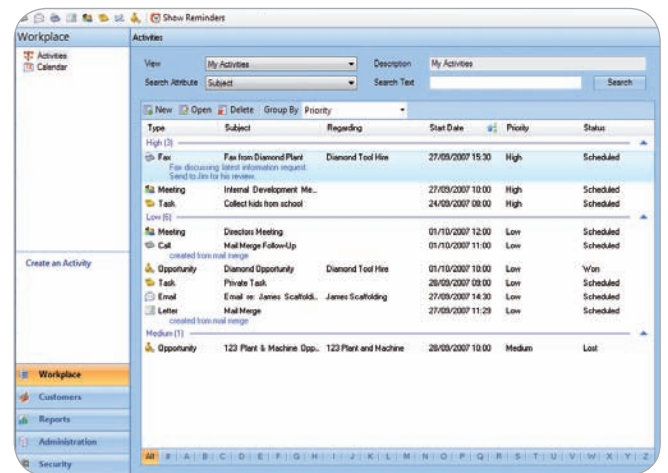
Allows speedy allocation of items to hire and sales contracts.

- Contract enquiry
- Stock take functionality
- Automatically add items to contract
- Quick stock picking and allocation

CRM (Customer Relationship Management)

Maximise your business opportunities with inspHire CRM.

- Proactively manage your customer needs
- Monitor customer requirements
- Identify high-margin leads and high value customers
- Track all sales & marketing activities



inspHire CRM activity view

The next level

You're not standing still, and neither are we. As your company grows, our software expands too, giving you the large-scale capabilities you need to do big business. Designed for up to 1000 users, inspHire Corporate Edition features multicurrency, multilingual and multinational operational deployment and brings you all the extras you'll need to take your business onwards and upwards.

Call us now

If you like what you see and want to find out more about how Office Edition will help you and your business, please give us a call. We'll also answer any questions you might have or talk you through any of the functions in more detail. We look forward to hearing from you.