

Scan to PDF

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Scan to PDF is a new application available for inspHire Office Edition customers that allows you to scan inspHire printed documents and automatically attach them to the relevant contract, sales order or workshop job. Documents such as -

- Proof of Delivery
- Off Hire Note
- Collection Note
- Health and Safety Sign offs
- Drivers Time Sheets
- Customer Purchase Orders

inspHire will simply print a specific barcode on the documents it produces which identifies the document number and the relevant contract, sales order or workshop job it is associated with allowing simple scanning of documents individually or in bulk back in to inspHire and attaching them accordingly. An example would be that an inspHire delivery has gone to site and has been signed by the client. The driver will then bring back all their paperwork for the day and it can all be scanned back in to inspHire giving instant access to proof of delivery documents making invoice queries much quicker to resolve which results in improved debtor days.

Picking List

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Account No: 105001
Talpin Toys Ltd
Talpin Street
Jones Est.
West Bromwich
WB99 9ER

Document No. 409
Delivery Date 09 Dec 2009
Their Ref.
Ordered By
Contract No. 000002099

Item Number	Description	Quantity	Quantity Picked
Hire Items			
016902	Key	1.00	<input type="text"/>
Hire Items			
7100	Boom Lift 7 Mtr	1.00	<input type="text"/>



What Scan to PDF will do for your business -

- Automatic attachment of documents to inspHire – saving you time and improving back-office efficiency.
- In a multi-depot operation all inspHire users have quick and easy access to each scanned document.
- Reprint or email copy documents to customers if required.

Scan to PDF is an additional module powered by a third party supplier. Contact your Account Manager now for more information about prices and the savings you can make.